

REQUEST FOR WATER/SEWER Updates to Account

Customer Information

Name on Account: _____ Account Number: _____

Contact Phone No#: _____ Service Address: _____

Mailing Address: _____

Email _____

Change to Account:

Date: _____ Divers License: _____

Description: _____

Other:

PLEASE NOTE: Please return the completed application to the Utility Billing Office with required documentation.

Signature: _____ Date Submitted: _____

Property Owner Signature _____

For Office Use Only	Date Received	Copies: Yes _____ No _____
Date complete:	Billing Address change: Yes _____ No _____	Address change: Yes _____ No _____
Other:	Other:	Approval

Application form must include below the signature and date block the following disclosure statements:

"The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname."

☐ I do not wish to furnish this information

Ethnicity:

- ☐ Hispanic or Latino
☐ Not Hispanic or Latino

Race: (Mark one or more)

- ☐ White
☐ Black or African American
☐ American Indian/Alaskan Native
☐ Asian
☐ Native Hawaiian or Other Pacific Islander

Gender:

- ☐ Male
☐ Female

Non-Discrimination Statement:

"USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."